



EFFECTIVE DATE: May 23/03
TYPE: Glossary

REVISED: Jun. 29/04;
Jul. 28/05; Apr. 12/07;
Mar. 26/08; Sep. 18/15;
Apr. 8/16; Mar. 9/17;
Dec. 1/17; Mar. 18/19;
Mar. 11/21; Jun. 22/21

APPLICABLE TO: Province

GLOSSARY

This glossary contains definitions of common terms used throughout the Policy & Procedures Manual. Definitions for terms specific to certain policy statements are included in those statements. Where appropriate, singular terms as defined include the plural.

Administrative Council means that group of senior staff consisting of the Executive Director, the Director of Provincial Services, the Director of Rehabilitation Services, and the Regional Directors.

applicant means a person applying for services, a person applying for employment, or a person or organization applying for credit, as the context or reference requires.

Audit and Finance Committee means that group consisting of four directors chosen by the Board annually who are responsible for meeting regularly with the auditors and for reviewing and recommending the operating and capital budgets and audited financial statements to the Board.

Board means the Board of Directors for SaskAbilities.

candidate means a person who is being considered for employment or for a volunteer position.

client means a person receiving services from SaskAbilities. Where policies refer to client decisions, the term client shall include the client's guardian, where applicable.

designate means someone who has been given authority to act on behalf of an Administrative Council member for certain purposes.

director means a person occupying the position of director of SaskAbilities.

donor means an individual who voluntarily transfers ownership of property to SaskAbilities for which the individual receives no benefit or a benefit of nominal value. In the event a donor is incapacitated or deceased, the term donor shall include the donor's family or legal representatives, when necessary.



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employee means a person receiving or entitled to wages for work or services performed for SaskAbilities.

Executive Director means the senior staff person for SaskAbilities.

member means a person who is a member of SaskAbilities.

MyAbilities means the secure online site where employees may access SaskAbilities information.

privacy officer means the Director of Provincial Services who has been designated to be accountable for compliance with applicable privacy legislation.

SaskAbilities means the Saskatchewan Abilities Council Inc.

social media means online tools that individuals use to share content, profiles, opinions, insights, experiences, perspectives and media.

suspicious means having the idea or impression that something or someone is questionable.

technology resources means hardware, software, networks, devices and internet connections issued and supported by SaskAbilities.

visitor means a person who may be present in a SaskAbilities' facility or involved in a SaskAbilities activity and includes volunteers, caregivers or parents of clients, and tour participants.

volunteer means a person who assists in programs, is a practicum student, is an individual on work placement, or assists in fund raising events and does not receive and is not entitled to receive any compensation from SaskAbilities. Program volunteers, practicum students, and individuals on work placements, may be subject to human resource policies and procedures.

wages means salary, commission and any other monetary compensation for work or services or for being at the disposal of an employer, and includes overtime, public holiday pay, vacation pay and pay instead of notice.